



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Holly Stuart, Public Works Program Manager
Art Vela, Director of Public Works

MEETING DATE: January 9, 2024

SUBJECT: Consideration of Resolution 2024-07, Consolidating Agreements Under Public Works Department for Fire and Intrusion Alarm Monitoring, Maintenance and Repair Services in the Amount of \$107,100 for a 5-Year Term and Terminate Existing Duplicate Monitoring Services Agreements

RECOMMENDATION:

Staff recommends that City Council adopt Resolution 2024-07:

1. Award an agreement for Fire and Intrusion Alarm Monitoring, Maintenance and Repair Services for City Facilities for a 5-year period with Vision Security Systems in the amount of \$107,100 for a 5-year term and terminate existing duplicate monitoring services agreements.
2. Authorize the City Manager or designee to make necessary budget adjustments, appropriations and transfers related to the agreement with Vision Security Systems.
3. Authorize the City Manager or designee to execute the Agreement with Vision Security Systems as to form approved by the City Attorney Office.

BACKGROUND:

The City of Banning, under the Public Works Department, Building Maintenance Division, oversees the fire and intrusion monitoring services contracts for City facilities. On May 10, 2022 under Resolution 2022-52 following a formal bid process, City Council awarded a 3-year agreement through July of 2025 to Vision Security Systems in the amount of \$63,107 for Fire and Intrusion Alarm Equipment, Installation, Monitoring, Maintenance and Repair Services for City facilities for the below identified locations.

Line Item	Facility Description	Location / Address
1.	Dysart Park	2108 Victory
2.	Banning Airport	200 S. Hathaway
3.	Fire Station - Admin.	3900 W. Wilson
4.	Community Center	789 N. San Gorgonio
5.	Senior Center & Computer Room	769 N. San Gorgonio
6.	Aquatic Center	749 N. San Gorgonio
7.	Police Department	125 E. Ramsey
8.	Police Department - Wilson Storage	5261 W. Wilson

9.	Police Department - Airport Evidence Storage	200 S. Hathaway
10.	Replier Park Shelter House	749 N. San Gorgonio
11.	City Yard - Admin Offices	176 E. Lincoln
12.	City Yard - Street Warehouse	176 E. Lincoln
13.	City Yard - Fleet Shop	176 E. Lincoln
14.	City Hall	99 East Ramsey
15.	Lions Park - Restroom	Charles & Hargrave
16.	Armory	Nicolet

The initial cost for the purchase and installation of equipment amounted to \$36,107. The annual monitoring cost amounted to \$27,000 for a 3-year term beginning August 1, 2022 through July 31, 2025 or in other words, monitoring costs amounted to \$9,000 per year.

In addition to the above, separately the City of Banning Public Works Department obtains services from the same vendor, Vision Security Systems, for alarm monitoring services for the Water Yard and Wastewater Treatment Plant with annual monitoring services amounting to \$840.00 as shown below.

Line Item	Facility Description	Location / Address
1.	Water Yard	3333 Bluff Road
2.	Wastewater Treatment Plant	2242 Charles Street

Per the Administrative Services Department, Purchasing Division, it has been requested that all existing and active agreements under the Public Works Department with Vision Security Systems for fire and intrusion alarm monitoring, maintenance and repair services be consolidated. As a result, staff respectfully requests the approval and award of a revised services agreement with Vision Security Systems for a five (5) year term in the amount of \$107,100 to consolidate these agreements per the below cost breakdown. Vision Security Systems has agreed to maintain the existing monitoring costs with no increase. With the approval of a revised consolidated agreement, existing fire and intrusion alarm monitoring, maintenance and repair services agreements will be terminated.

Line Item	Facility Description	Location / Address	Monthly Intrusion Monitoring Fee	Monthly Fire Monitoring Fee	Annual Monitoring Fees	5-year Monitoring Fee
1.	Dysart Park	2108 Victory	\$35	---	\$420	\$2,100
2.	Banning Airport	200 S. Hathaway	\$35	---	\$420	\$2,100
3.	Fire Station – Admin	3900 W. Wilson	\$35	---	\$420	\$2,100
4.	Community Center	789 N. San Gorgonio	\$35	---	\$420	\$2,100
5.	Senior Center & Computer Room	769 N. San Gorgonio	\$35	---	\$420	\$2,100

6.	Aquatic Center	749. N. San Gorgonio	\$35	---	\$420	\$2,100
7.	Police Department	125 E. Ramsey	\$35	\$50	\$1,020	\$5,100
8.	Police Department – Wilson Storage	5261 W. Wilson	\$35	---	\$420	\$2,100
9.	Police Department – Police Airport Evidence	200 S Hathaway	\$35	---	\$420	\$2,100
10.	Replier Park Shelter House	749 N. San Gorgonio	\$35		\$420	\$2,100
11.	City Yard - Admin Offices	176 E. Lincoln	\$35	\$50	\$1020	\$5,100
12.	City Yard - Warehouse	176 E. Lincoln	\$35	---	\$420	\$2,100
13.	City Yard - Fleet Shop	176 E. Lincoln	\$35	---	\$420	\$2,100
14.	City Hall	99 E. Ramsey	\$35	\$50	\$1,020	\$5.100
15.	Lions Park - Restroom	Charles & Hargrave	\$35	---	\$420	\$2,100
16.	Armory	Nicolet	\$40	---	\$480	\$2,400
17.	Water Yard	3333 Bluff Road	\$35	---	\$420	\$2,100
18.	Wastewater Treatment Plant	2242 Charles Street	\$35	---	\$420	\$2,100
19.	Unforeseen additional maintenance or addition of monitoring locations	TBD	TBD	TBD	TBD	\$60,000
		Totals	\$635	\$150	\$9,420	\$107,100

In addition to the above identified monitoring costs, staff requests approval of an additional \$60,000 for the term of the agreement for services as needed to address maintenance, repairs and additional monitoring services should locations need to be added to the scope. If approved, the total agreement for a five (5) year term including monitoring, maintenance and repair services will amount to \$107,100.

If approved, new equipment and installation services procured by the City outside of regular maintenance and repair for the locations and services established above will be processed as a separate project and under a separate agreement. Accordingly, monitoring services that result from these separate projects will be added to the monitoring agreement approved under this resolution within the identified parameters.

JUSTIFICATION:

Alarm monitoring services are needed to secure City facilities against criminal activities. Services are also needed for the protection of property and life from potential criminal activities or those that may

result from fire.

During the last formal bid process administered by the City in 2022, Vision Security Systems was the highest rated and most qualified company that submitted a proposal. Currently, the City has an active monitoring services agreement with this vendor through July of 2025 that will be terminated and replaced with new agreement consolidating all active monitoring services. Vision Security Systems has also committed to maintain the same costs with no increase for monitoring services.

FISCAL IMPACT:

An appropriation to the Building Maintenance Fund, Account No. 704-3200-412.23-19 (Contractual Services/Alarm Services) in the amount of \$107,100 is required to fund the 5-Year service agreement for fire and intrusion alarm monitoring, maintenance and repairs. The Building Maintenance Fund is an Internal Service Fund used for government-wide services provided primarily or only to internal customers. The funding needed for the appropriation to fund the new agreement will be transferred from accounts from other departments based on the City's current Cost Allocation Plan.

ALTERNATIVES:

1. Adopt Resolution 2024-07 as recommended.
2. Adopt Resolution 2024-07 with modifications.
3. Do not approve Resolution 2024-07 and provide alternative direction to staff. Staff may continue with the current service provider under its current agreement for the identified City facilities through July 31, 2025 excluding the Water Yard and Waste Water Treatment Plant which may be processed separately on an annual basis.

ATTACHMENTS:

1. [Resolution 2024-07, Alarm Services Consolidation.docx](#)
2. [Exhibit A - C00953 VISION SECURITY SYSTEMS v2 \(RWG Version\).pdf](#)
3. [Vision Quote.pdf](#)