



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Brandon Robinson, Electrical Engineering Supervisor
Art Vela, Director of Public Works

MEETING DATE: June 11, 2024

SUBJECT: Accept the Notice of Completion for the Electric Utility Underground Construction Labor and Equipment Work Project and Authorize the City Manager to Sign and the City Clerk to Record

RECOMMENDATION:

Staff recommends that City Council accepts the Electric Utility Underground Construction Labor and Equipment Work Project as complete, authorize the City Manager to sign and the City Clerk to record the Notice of Completion.

BACKGROUND:

On February 25, 2020, the City Council adopted Resolution 2020-18, awarding the contract for the Electric Utility Underground Construction Labor and Equipment Work Project and rejecting all other bids. The project was awarded to Growth Development Marketing, Inc, dba 9500 Inc. of Chino, California.

The scope of work included labor, equipment, and materials to perform underground electric utility construction.

JUSTIFICATION:

The Electric Utility planned to complete several underground distribution projects within its service territory. Rather than bidding several small projects and awarding to different contractors, Electric staff felt it was in the best interest of the City to contract the underground construction services to a single contractor via a competitively bid method using unit costs as the baseline. This allowed the Utility to develop a three year contract with one vendor to help streamline construction performance and deliver cost savings.

FISCAL IMPACT:

The initial contract amount for this project was budgeted for \$1,500,000 over a three-year service period. The final expenditures on this contract amounted to \$537,557.51 over the three year period.

ALTERNATIVES:

Do not accept the Notice of Completion and provide alternative direction.

ATTACHMENTS:

1. [Notice_of_Completion_GDM.docx](#)