



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL
FROM: Elizabeth Gibbs, City Manager
PREPARED BY: Sandra Calderon, Deputy City Clerk
MEETING DATE: May 12, 2026
SUBJECT: Parks and Recreation Commission Interviews for Position 1

RECOMMENDATION:

Conduct interviews to fill Parks and Recreation Commission vacancy for Position 1, term ending January 31, 2029.

BACKGROUND:

The Parks and Recreation Commission's rules and responsibilities are governed by Chapter 2.40 of the Municipal Code. The Commission's main function is to serve as an advisory board to the City Council and the Parks and Recreation Director for the purpose of the formulation of rules, regulations and policies for all parks and recreation programs, activities, and fees.

The Banning Municipal Code Section 2.40.030 requires applications be made available and vacancies announced at least two months prior to the vacancy. The Parks and Recreation vacancy was advertised on the City's website and across social media platforms starting on March 25, 2026. Public Notice was published in the Record Gazette on March 27, 2026. The deadline to submit an application was Thursday, April 30, 2026.

JUSTIFICATION:

Two applications were received for the Parks and Recreation Commission vacancy and are up for consideration:

- Monette Hamilton
- Cheryce Cobbs

Staff recommend asking the applicant the following question:

1. Tell us briefly about yourself (qualities/experience/expertise) and why you are interested on being on the City's Parks & Recreation Commission.
2. Explain your knowledge of the Parks & Recreation Commission's roles and responsibilities for City services and how it contributes to creating a quality of life for the residents and people who visit the community.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. [Monette Hamilton_Application_Redacted.pdf](#)

2. [Cheryce Cobbs_Application_Redacted.pdf](#)
3. [Banning__CA_Code_of_Ordinances_2.40.pdf](#)
4. [Parks & Rec_Proof of Publication.pdf](#)