



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Arturo Vela, Acting City Manager

PREPARED BY: Michelle Green, Interim Administrative Services Director
Michelle Green, Interim Administrative Services Director

MEETING DATE: August 26, 2025

SUBJECT: Receive and File Accounts Payable and Payroll Warrants Issued in the Month of March 2025

RECOMMENDATION:

Receive and file.

BACKGROUND:

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

JUSTIFICATION:

Description	Payment #	Amount	Total Amount
Checks:			
Checks Issued During Month	194712-195040	\$2,494,284.99	
Voided/Reissue Checks		\$ 373.71	
Check Total			\$2,493,911.28
Wires Total	1166		\$1,106,788.96
ACH Payments:	9008210-9008240		
Payroll Direct Deposit	03/07/2025	\$ 630,758.73	
Payroll Direct Deposit	03/21/2025	\$ 626,635.99	
Other Payments		\$1,416,161.93	
ACH Total			\$2,673,556.65
Payroll Checks:	13814-13830		
Manual check	03/05/2025	\$ 25,572.34	
Payroll-Regular	03/07/2025	\$ 1,688.38	
Manual check	03/19/2025	\$ 74,516.34	
Payroll-Regular	03/21/2025	\$ 1,659.47	
Payroll Check Total			\$ 103,436.53

Total Warrants Issued for March 2025			\$ 6,377,693.42

FISCAL IMPACT:

No fiscal impact.

ALTERNATIVES:

Receive and file the warrants for period ending March 31, 2025.

BUDGETED?:

No

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [Attachment 1 - Fund List_Updated 10.11.23.pdf](#)
2. [AP & PAYROLL WARRANT-MARCH 2025.pdf](#)