



**CITY OF BANNING  
STAFF REPORT**

**TO:** CITY COUNCIL

**FROM:** Douglas Schulze, City Manager

**PREPARED BY:** Cheryl Stafford, Finance Manager  
Lincoln Bogard, Administrative Services Director

**MEETING DATE:** February 27, 2024

**SUBJECT:** Accounts Payable and Payroll Warrants Issued in the Month of January 31, 2024

**RECOMMENDATION:**

Review and ratify the warrants for period ending January 31, 2024, per California Government Code Section 37208.

**BACKGROUND:**

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

**JUSTIFICATION:**

Description	Payment #	Amount	Total Amount
<b>Checks:</b>			
Checks Issued During Month	189801-190118	\$2,841,359.72	
Voided/Reissue Check		\$ 1,239.72	
<b>Check Total</b>			<b>\$2,840,120.00</b>
<b>Wires Total</b>			
	1133		<b>\$1,450,477.37</b>
<b>ACH Payments:</b>			
	9007755-9007784		
Payroll Direct Deposit	01/12/2024	\$ 692,759.35	
Payroll Direct Deposit	01/26/2024	\$ 606,455.13	
Other Payments		\$1,552,721.16	
<b>ACH Total</b>			<b>\$2,851,935.64</b>
<b>Payroll Checks:</b>			
	13361-13386		
Payroll-Regular	01/12/2024	\$ 6,151.08	
Payroll-Regular	01/17/2024	\$ 2,826.62	
Payroll-Regular	01/26/2024	\$ 6,247.67	
<b>Payroll Check Total</b>			<b>\$ 15,225.37</b>

<b>Total Warrants Issued for January 2024</b>			<b>\$7,157,758.38</b>
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**FISCAL IMPACT:**

No fiscal impact.

**ALTERNATIVES:**

Approve and ratify the warrants for period ending January 31, 2024.

**ATTACHMENTS:**

1. [Attachment 1 - Fund List\\_Updated 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report January 2024.pdf](#)
3. [Attachment 3-Warrant Report Detail January 2024.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)