



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL
FROM: Douglas Schulze, City Manager
PREPARED BY: Doug Schulze, City Manager
MEETING DATE: April 9, 2024
SUBJECT: City Donation Policy Discussion

RECOMMENDATION:

Discussion item only.

BACKGROUND:

The City of Banning Donation Policy (attached) was approved in 2015 and updated in 2018. This is an administrative policy approved by the city manager. The entire Administrative Policy Manual is undergoing review and updates as time permits. This item has been added to the agenda for discussion as requested by Councilmember Flynn.

Donation policies from other California Cities have been attached for reference.

JUSTIFICATION:

Requested by a member of the City Council.

FISCAL IMPACT:

TBD

ALTERNATIVES:

- 1) Direct City Manager to prepare changes to policy;
- 2) Take no further action.

ATTACHMENTS:

1. [City of Banning Donation Policy.pdf](#)
2. [Los Gatos Solicitation and Donation Policy.pdf](#)
3. [City of Saratoga Donation Policy_.pdf](#)
4. [City of Goleta Donation Policy.pdf](#)
5. [City of Riverside Donation Policy.pdf](#)