



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Robert Fisher, Acting City Manager

PREPARED BY: Nicole Jews, Human Resources Manager
Robert Fisher, Interim City Manager

MEETING DATE: April 22, 2025

SUBJECT: Consideration to Adopt an Amendment to Administrative Policy (AP) No. B-35 – Grant Management/Administration

RECOMMENDATION:

Adopt Amendment to Administrative Policy (AP) No. B-35 – Grant Management/Administration

BACKGROUND:

The Administrative Policies provide a guide for the administrative operation of the City. These policies are regulatory in nature and adopted by the City Council. From time to time, it is necessary to amend the City's Administrative Policies to maintain a current plan that reflects new and amended regulations/laws, organizational structure, and department needs.

JUSTIFICATION:

Approve requested amendment to the Grant Management/Administration policy.

FISCAL IMPACT:

None

ALTERNATIVES:

Do not adopt Resolution 2025-47 and provide alternative direction to staff.

BUDGETED?:

Yes

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [B-25 Grant Management_rev 03-04-2025 # 1.docx](#)
2. [B-25 Grant Management_Administration.pdf](#)