



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Cheryl Stafford, Finance Manager
Lincoln Bogard, Administrative Services Director

MEETING DATE: February 11, 2025

SUBJECT: Receive and File Accounts Payable and Payroll Warrants Issued in the Month of November 2024

RECOMMENDATION:

Receive and file the warrants for period ending November 30, 2024, per California Government Code Section 37208.

BACKGROUND:

Staff compiles a monthly report to include accounts payable and payroll warrants issued.

JUSTIFICATION:

Description	Payment #	Amount	Total Amount
Checks:			
Checks Issued During Month	193412-193665	\$1,381,629.15	
Voided/Reissue Check		\$ 8,017.05	
Check Total			\$1,373,612.10
Wires Total	1158-1159		\$2,020,005.92
ACH Payments:	9008087-9008115		
Payroll Direct Deposit	11/01/2024	\$ 645,249.48	
Payroll Direct Deposit	11/15/2024	\$ 625,220.62	
Payroll Direct Deposit	11/29/2024	\$ 663,948.25	
Other Payments		\$1,320,090.43	
ACH Total			\$3,254,508.78
Payroll Checks:	13711-13742		
Payroll-Regular	11/01/2024	\$ 3,483.19	
Payroll-Manual	11/14/2024	\$ 4,660.74	
Payroll-Regular	11/15/2024	\$ 2,426.91	

Payroll-Regular	11/29/2024	\$ 4,014.06	
Payroll Check Total			\$ 14,584.90
Total Warrants Issued for November 2024			\$ 6,662,711.70

FISCAL IMPACT:

No fiscal impact.

ALTERNATIVES:

Receive and file the warrants for period ending November 30, 2024.

BUDGETED?:

No

CONTRACT/AGREEMENT:

No

ATTACHMENTS:

1. [Attachment 1 - Fund List_Updated 10.11.23.pdf](#)
2. [Attachment 2-Warrant Report November 2024.pdf](#)
3. [Attachment 3-Warrant Report Detail November 2024.pdf](#)
4. [Attachment 4-Void Check Log, Payroll Log and Payroll Registers.pdf](#)