



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Douglas Schulze, City Manager

PREPARED BY: Lincoln Bogard, Administrative Services Director

MEETING DATE: January 28, 2025

SUBJECT: Consideration of Resolution 2025-11, Approving Amendment #1 to Eide Bailly Year-End Close Services Contract to Increase Total Not-To-Exceed Amount from \$75,000 to \$125,000

RECOMMENDATION:

Adopt Resolution 2025-11.

BACKGROUND:

City Council approved a contract with Eide Bailly to assist staff with year-end close services. That contract amount of \$75,000 has been exhausted and staff would like to amend the contract to add another \$50,000 to the not-to-exceed amount. The original contract was to allow the Administrative Services Director time to perform the Council assigned Citywide Forensic Investigation.

JUSTIFICATION:

The Finance Department is short-staffed and this contract has helped offset that shortage and to help ensure that errors identified in the prior year's financial statement audit are corrected and that all balance sheet accounts are reconciled properly. The services provided help to give confidence in the accuracy of the City's financial position and should allow for an efficient external audit.

FISCAL IMPACT:

This amendment will be funded from salary savings from our vacant Budget & Financial Analyst position (001-1900-412.10-10). We are actively recruiting for that position, but it will be at least two months to onboard and the position has been vacant for three months.

ALTERNATIVES:

Do not approve Resolution 2025-11 and provide alternative direction.

BUDGETED?:

Yes

CONTRACT/AGREEMENT:

Yes

ATTACHMENTS:

1. [Resolution 2025-11, Eide Bailly Am 2.docx](#)
2. [Amend No.2 - Eide Bailley - PSA FYE Closeout Processes.docx](#)
3. [CC Resolution No. 2024-073.pdf](#)