



CITY OF BANNING STAFF REPORT

TO: CITY COUNCIL

FROM: Robert Fisher, Acting City Manager

PREPARED BY: Art Vela, Public Works Director

MEETING DATE: June 24, 2025

SUBJECT: Consideration of Resolution 2025-91, Approving Amendment No. 2 to the Professional Services Agreement with Woodard and Curran in the Amount of \$49,005 for Grant Management Services for the Proposition 1-Round 2 Integrated Regional Water Management Implementation Grant

RECOMMENDATION:

Adopt Resolution 2025-91.

BACKGROUND:

In 2016, the San Gorgonio Regional Water Management Group (RWMG) was formed to manage the development of a new Integrated Regional Water Management (IRWM) Region in the San Gorgonio Pass ("Region"). The RWMG includes the City of Banning, Banning Heights Mutual Water Company, Cabazon Water District, High Valleys Water District, Riverside County Flood Control and Water Conservation District, and the San Gorgonio Pass Water Agency. The RWMG is responsible for preparing the IRWM Plan and governing the planning process, as well as approving projects for inclusion in the Plan. The City of Banning has taken the lead role in the RWMG.

The Colorado River Basin Funding Area ("Funding Area") was notified that the Proposition 1-Round 2 funding was available and that \$8,538,265 would be made available to the Funding Area. The three IRWM Regions (i.e. Coachella Valley, Imperial and San Gorgonio Pass) that make up the Funding Area agreed on a funding split based on population, resulting in an allocation of \$1,912,755 to the Region. Shortly after, the City issued a Call for Projects to stakeholders and members of the Region.

On August 23, 2022 City Council approved Resolution 2022-110, approving a Professional Services Agreement ("Agreement") with Woodard & Curran ("W&C") for grant application preparation services for the Proposition 1-Round 2 IRWM Implementation Grant Program in the amount of \$74,136. W&C assisted the City in the project selection phase; application preparation and submittal; and grant agreement and funding award support.

Resolution 2023-11 was approved by City Council on January 10, 2023, which authorized the submittal of a Proposition 1-Round 2 IRWM Implementation Grant. The grant application would fund one project for the Cabazon Water District, one for the High Valleys Water District and one for the City of Banning.

On May 18, 2023 the City received an Award Notification Letter indicating that the Region was awarded \$1,912,755. Subsequently, the IRWM Grant Agreement was executed on October 23, 2023.

On September 19, 2023 Amendment No.1 to the W&C Agreement was executed. Amendment No. 1 was a no-cost amendment to extend the term of the Agreement through September 30, 2026. At this time,

there remained an unused budget of approximately \$38,703.50 of the awarded \$74,136. The unused budget was allocated to grant management services (i.e. coordination with the sub-grantees; project progress reports and invoices; and the processing of grant amendments). The Proposition 1 Round 2 Grant Agreement allocated an amount of \$114,462 to grant administration/management activities, therefore the \$38,703.50 was fully covered by grant funds.

JUSTIFICATION:

The approval of Amendment No. 2 with W&C will allow the Department of Public Works to continue to receive services in managing the Proposition 1-Round 2 Implementation Grant. This need is exacerbated with the current vacancies of the Grant Manager and Water/Wastewater Management Analyst.

FISCAL IMPACT:

If approved, Amendment No. 2 will increase the W&C Agreement by \$49,005. There are available grant funds in the amount of \$75,758 allocated to grant administration/management activities, therefore the increased amount will be fully funded by the Proposition 1-Round 2 Implementation Grant.

ALTERNATIVES:

Do not approve Resolution No. 2025-XX. This would require for current staff to be pulled away from other projects, programs and activities in order to manage the Proposition 1-Round 2 Implementation Grant.

BUDGETED?:

No

CONTRACT/AGREEMENT:

Yes

ATTACHMENTS:

1. [Resolution 2025-91, Woodard and Curran.docx](#)
2. [Exhibit A Amendment No. 2 C00782 Woodard and Curran.docx](#)
3. [8.23.22 SR Awarding Contract to W&C.pdf](#)
4. [1.10.23 Authorizing IRWM Grant Submittal.pdf](#)
5. [2.23.23 W&C Agreement IRWM Prop 1 Round 2.pdf](#)
6. [5.18.23 San Geronio Prop. 1 Round 2 Award Notification Letter.pdf](#)
7. [6.13.23 SR Authorizing Execution of IRWM Grant Agreement.pdf](#)
8. [9.19.23 Amendment No.1 C00782 - W&C IRWM Grant Prop 1 Round 2.pdf](#)
9. [10.23.23 Executed CA Dept of Water Resources Grant Agreement.pdf](#)
10. [5.8.25 W&C Proposal Amendment 2.pdf](#)