CITY OF BANNING
STAFF REPORT

TO:	**PARKS AND RECREATION COMMISSION**
FROM:	**Ralph Wright, Parks and Recreation Director**
PREPARED BY:	**Ralph Wright, Parks and Recreation Director**
MEETING DATE:	**February 18, 2026**
SUBJECT:	**Discussion of the Current Parks and Recreation Subcommittees and Selection of Appointees to Various Vacancies.**

RECOMMENDATION:

That the Parks and Recreation Commission discuss the vacancies in the Parks and Recreation Commission Subcommittees and the Chair accept recommendations to fill the vacancies.

BACKGROUND:

The Parks and Recreation Commission has established numerous ad hoc subcommittees to aid in the completion of the Parks and Recreation Commission's workplan. The subcommittees can meet on a monthly or as needed basis to develop the program deliverables for each area.

The current existing subcommittees and members are as follows:

1) **Capital Improvement Program**
   A) Commissioner Murphy
   B) **Vacant**

2) **Cost Recovery/Pricing Policy**
   A) **Vacant**
   B) Commissioner Urquidez

3) **Park Beautification**
   A) Commissioner Preuss
   B) Commissioner Murphy

4) **Park's Master Plan**
   A) Commissioner Murphy
   B) **Vacant**

5) **Smith Creek Park Master Plan**
   A) Commissioner Murphy
   B) **Vacant**

Each ad hoc committee should consist of two members of the Commission. Ideally, all Parks and Recreation Commissioners will have appointments on the various subcommittees to ensure that all Commissioners have the opportunity to aid in the various areas and not spread a select number of

Commissioners too thin.

Currently, four of the established subcommittees have vacancies.

The **Cost Recovery subcommittee** has one vacancy and was established to review fees and the department's cost recovery goals.

The **Park Beautification subcommittee** has zero vacancies and still has work on establishment of a number of goals including but not limited to:

1. Establishment of designated walking paths in Banning Parks;
2. Art in Parks and park murals program;
3. Park amenity design standards;
4. Park amenity sponsorship program.

The **Smith Creek Park Master Plan subcommittee** has one vacancy and still has work reviewing park master planning options for Smith Creek Park.

The Park Master Plan subcommittee has one vacancy and was put on hold in the hope to issue an RFP for a consultant to assist with the development of the Master Plan Update. The subcommittee's role will be to aid in the review the draft scope of work for the Parks and Recreation Master Plan Update RFP and sit on the strategic advisory committee during the plan's development.

The **Capital Improvement Plan subcommittee** has one vacancy and was on hold as we planned to move forward with the master plan update.

After discussion on the various subcommittees, the Chair can recommend appointment to the current vacancies.

1) Select one additional member to the Capital Improvement program Subcommittee

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2) Select one additional member to the Cost Recovery Subcommittee

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3) Select one additional member to the Smith Creek Park Subcommittee

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4) Select one additional member to the Master Plan Update Subcommittee

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FISCAL IMPACT:

There is minimal fiscal impact associated with this item. Staff time may be increased as they work with the subcommittee and when programs are implemented from the work product, budget impacts could arise.

ALTERNATIVES:

Do not select subcommittee members to one or more of the subcommittees at this time.