



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: November 19, 2019

ESTIMATED TIME: 60 Minutes

AGENDA ITEM: (7:00 PM) Sustainable Transportation Scope of Work - Public Works,

SUMMARY: City staff and consultant Nelson/Nygaard will present results from their best practices research, and the resulting scope, schedule, and budget for the Sustainable Transportation Plan.

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION: Presentation and discussion only.

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

FISCAL IMPACT:

Amount:	\$250,248.00
Ongoing Cost:	
One-Time Cost:	\$250,248.00
Included in Current Budget?	Yes

BACKGROUND: On January 22, 2019, the Council reviewed the final form of a document developed by Councilmembers to describe a Sustainable Transportation project and directed staff to prepare a Request for Qualifications (RFQ) based on the activities identified in the Sustainable Transportation Proposal.

During several City Council discussions in March 2019, the RFQ and selection process were discussed and modified. The Council approved an RFQ on March 26, 2019. The RFQ was advertised in early April 2019 and three firms – Alta, Toole, and Nelson/Nygaard - submitted their qualifications. All three firms were interviewed on May 15, 2019, and Nelson Nygaard was selected as the most qualified consultant for this project.

On June 18, 2019, staff and Nelson/Nygaard prepared a preliminary scope and budget, based on the tasks identified in the RFQ, for discussion with Council. The Council directed staff to perform “best practices” research and create a new scope of work to evaluate and achieve the desired outcomes of the Sustainable Transportation Proposal.

At the July 9, 2019 Business Meeting, the Council approved a "scoping scope of work" for consultant Nelson Nygaard to prepare a revised scope of work for the ensuing Sustainable Transportation project.

ATTACHMENTS:

[Presentation to Council_2019-11-19.pdf](#)

[Goals and Outcomes Summary.pdf](#)

[Best Practices Review Summary.pdf](#)

[SCOPE Bainbridge Sustainable Transportation Plan.pdf](#)

[BUDGET Bainbridge Sustainable Transportation Plan.pdf](#)

[SCHEDULE Bainbridge Sustainable Transportation Plan.pdf](#)

FISCAL DETAILS:

The 2019-2020 biennial budget included \$150,000 for this item under Non-Motorized Transportation planning in the Streets Fund. The current phase has expended \$29,500, leaving a balance of \$120,500; therefore, a budget amendment in the amount of \$100,248.00 would be needed for this project in it's presented form.

Fund Name(s): General Fund

Coding: