



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: March 19, 2019

ESTIMATED TIME: 15 Minutes

AGENDA ITEM: (7:35 PM) Sustainable Transportation Planning Request for Qualifications - Public Works,

STRATEGIC PRIORITY: Reliable Infrastructure and Connected Mobility

PRIORITY BASED BUDGETING PROGRAM:

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION:

Forward to the Consent Agenda on the March 26, 2019 meeting.

SUMMARY:

City Council to consider the proposed Request for Qualifications for Sustainable Transportation Planning, as discussed at the Council meeting on March 12, 2019.

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	
One-Time Cost:	\$150,000
Included in Current Budget?	Yes

BACKGROUND:

On January 15, 2019, the City Council discussed the sustainable transportation proposal. On January 22, 2019, the Council directed staff to prepare a request for qualifications.

On March 5, 2019, the Council considered an initial draft of the request for qualifications and forwarded it for approval with the March 12, 2019 Consent Agenda with several modifications. At the March 12, 2019, Council meeting, the Council decided to pull the item off the Consent Agenda for more discussion. The Council discussed several possible modifications to the request for proposal (RFQ) and the selection process. The original version of the RFQ is attached, as well as proposed language to reflect the changes discussed at the meeting.

If approved by the Council with the March 26, 2019 Consent Agenda, advertising would occur March 29 and April 5, 2019. Qualification packages would be due to the City on April 19, 2019. A five-member selection committee is planned to evaluate and rank the qualification submittals. Interviews may then be scheduled with short-listed firms. The selected firm would be chosen by late May or early June.

ATTACHMENTS:

[Sustainable Transportation RFQ](#)

[Sustainable Transportation RFQ Change.docx](#)

FISCAL DETAILS:

The 2019-2020 biennial budget includes \$150,000 for this item under non-motorized transportation planning.

Fund Name(s): General Fund

Coding: