

ITEM #: 15  
DATE: 04-28-26  
DEPT: CMO

**COUNCIL ACTION FORM**

**SUBJECT: REQUEST TO MODIFY FY 2025/26 ASSET ALLOCATION TO CHILDSERVE**

**BACKGROUND:**

ChildServe has submitted a request to the City to modify its FY 2025/26 ASSET allocation by transferring \$224.30 from the daycare-infant to the daycare-children service. As indicated in ChildServe's letter of request (attached), the funding transfer is being requested due to the higher than anticipated utilization for the child services. The cost of unit (1 full day of service) for daycare-infant (\$59.09) and daycare-children (\$58.45) will not change. The proposed revisions to the allocations and the amounts appear in the following table:

Service	Original Allocation	Change	Revised Allocation
Daycare - Infant	\$6,600	-\$224.30	\$6,375.70
Daycare - Children	\$17,600	\$224.30	\$17,824.30
<b>TOTAL</b>	<b>\$24,200</b>	<b>\$0</b>	<b>\$24,200</b>

If approved, the number of units purchased total for daycare-infant services is 107; the number of units purchased total for daycare-children is 304. The City's total contract amount with ChildServe for ASSET services for FY 2025/26 remains unchanged at \$24,200.

**ALTERNATIVES:**

1. Approve the request from ChildServe to transfer \$224.30 from daycare-infant services to daycare-children services.
2. Deny the request.

**CITY MANAGER'S RECOMMENDED ACTION:**

The requested transfer of funds does not result in an overall increased funding to the organization. The rationale for the transfer of services to be purchased from ChildServe is well explained in their request letter and staff believes it is reasonable. Therefore, it is the recommendation of the City Manager that the City Council approve Alternative No. 1 as stated above.

**ATTACHMENT(S):**

- [ChildServe - ASSET Request of change letter.docx](#)
- [ChildServe.pdf](#)
- [ChildServe - First Amendment.docx](#)