



Item No. 3  
**MEMO**

**To:** City Council

**From:** John A. Haila, Mayor

**Date:** December 19, 2023

**Subject:** Appointments to Public Nuisance Appeals Board

On September 12, 2023, the City Council adopted a new Property Maintenance Code as Chapter 30 of the Municipal Code. The provisions of this ordinance take effect on January 1, 2024. One of the provisions is the creation of a Public Nuisance Appeals Board. The function of this Board is to hear appeals of nuisances as declared by the Building Official in accordance with Chapter 30. The Board has the authority to affirm or reverse the decision of the Building Official or to grant additional time for abatement.

A special recruitment was conducted to fill the seven positions on the Public Nuisance Appeals Board, and 24 applications were received. The application review and selection process included input from the Building Official and the Fire Chief. Those selected have confirmed their intent to hear appeals, interpret the code, and make judgements in an impartial manner.

Attached is a list of the names of the individuals I propose to be appointed to fill the seven openings on this new Board. Should you have any questions on one, or several of the applicants, please let me know. Jeramy Neefus also has all appointee applications on file should you wish to review them.

**MAYOR'S APPOINTMENTS  
TO PUBLIC NUISANCE APPEALS BOARD**

<b>Position</b>	<b>Term Begins</b>	<b>Term Ends</b>	<b>Name</b>
Ward 1	1/1/2024	3/31/2025	Denise Vrchota
Ward 2	1/1/2024	3/31/2026	Erin Smith
Ward 3	1/1/2024	3/31/2027	Brenda Petersen
Ward 4	1/1/2024	3/31/2025	Ben Schmitt
At-Large	1/1/2024	3/31/2025	Erin Elsbernd
	1/1/2024	3/31/2026	Mahdi Al-Kaisi
	1/1/2024	3/31/2027	Joel Hochstein

Board members shall be appointed by the Mayor with approval of the City Council. The term of office shall be for three (3) years, except for the terms of office for the Board when initially established. For the Board when initially established, the Mayor may prescribe a shorter than a full term of appointment in order to stagger terms. No member who has served two (2) full consecutive terms is eligible for reappointment.