

ITEM #: 16
DATE: 02-13-24
DEPT: ADMIN

COUNCIL ACTION FORM

SUBJECT: **REQUEST TO MODIFY FY 2023/24 ASSET ALLOCATION TO CHILDSERVE**

BACKGROUND:

Childserve has submitted a request to the City to modify its FY 2023/24 ASSET allocation by transferring \$928 from the Daycare – Infant program to Daycare – Children (2 – 5 year old) program. Childserve has exhausted its allocation of funds for the Daycare – Children program due to higher than anticipated utilization of that program. City funds allocated to the Daycare – Infant program have not been fully drawn down due to lower than anticipated utilization.

The revised allocations appear in the table below.

Service	Original Allocation	Change	Revised Allocation
Daycare - Infant	\$ 6,600	- \$ 928	\$ 5,672
Daycare - Children	\$ 17,600	+ \$ 928	\$ 18,528
TOTAL	\$ 24,200	\$ 0	\$ 24,200

If the request to transfer funds to the Children program is approved, the unit rates of both programs will remain unchanged. The number of units purchased will increase for the Children program and will decrease for the Infant program.

Childserve has made similar requests to transfer City funds in the past. This type of request is not unusual as the number of families with children requiring financial assistance fluctuates.

ALTERNATIVES:

1. Approve the request to modify the City's FY 2023/24 ASSET contract with Childserve by transferring \$928 from Daycare-Infant to Daycare-Children.
2. Do not approve the request.

CITY MANAGER'S RECOMMENDED ACTION:

Childserve submits its budget to ASSET based on estimates of the number of children needing assistance. Due to an increased demand for Daycare – Children this fiscal year, Childserve is requesting that funds be transferred from the Infant program, where utilization has been lower than anticipated. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

ATTACHMENT(S):

[Request Letter from Childserve](#)