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| ITEM #: | 29       |
| DATE:   | 05-26-26 |
| DEPT:   | PW       |

**COUNCIL ACTION FORM**

**SUBJECT: CONTRACT AWARD FOR ANNUAL STREET SWEEPING PROGRAM**

**BACKGROUND:**

Street sweeping is an important part of maintaining the street transportation system. Excess debris such as sand, rocks, or leaves in streets can cause issues for the movement of vehicles and pedestrians. If not picked up, this debris can find its way into the storm sewer system resulting in the potential for blockages or backups. **The Public Works Department utilizes a contractor to augment its internal street sweeping capabilities. This contract work primarily takes place during the spring and fall when debris is more prevalent in the street.**

On April 14, 2026, a Request for Quotation (RFQ) was issued to prospective vendors for contract street sweeping services for the period of July 1, 2026 through June 30, 2027 with the option to renew the contract for an additional four 12-month periods. **On March 28, 2026, one bid was received from Vincent All Seasons Enterprises of Nevada, Iowa.** The bid rates are as follows:

| Vendor  | Cost for Mechanical-Type Sweeper/Hr | Cost for Vacuum-Type Sweeper/Hr |
|---|-------------------------------------|---------------------------------|
| Vincent All Seasons Enterprises, Nevada, Iowa | \$135.00                            | \$139.05                        |

In comparison, the current year's contract rates for both services is \$102/hour. In previous contracts, the City has estimated approximately 500 hours of contracted sweeping annually. However, the Public Works Department is in the process of acquiring additional street sweeping equipment to increase in-house capacity, and the number of contracted hours is expected to be substantially reduced.

The adopted FY 2026/27 budget includes \$50,000 for contract street sweeping services, which is sufficient to provide approximately 365 hours of service. Payments will be made based on the actual number of hours of services received, with total hours dependent on seasonal conditions and operational needs.

**ALTERNATIVES:**

1. Award the contract for FY 2026/27 street sweeping to Vincent All Seasons Enterprises, of Nevada, Iowa in an amount not to exceed \$50,000.
2. Reject the bid and attempt to obtain these services on an as-needed basis.

**CITY MANAGER'S RECOMMENDED ACTION:**

**Street sweeping is a vital part of the City's street maintenance and stormwater programs, keeping debris from entering into the storm sewer system and causing potential backups and localized flooding.** Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.