

ITEM #:	20
DATE:	06-09-26
DEPT:	HR

COUNCIL ACTION FORM

SUBJECT: LIABILITY BROKERAGE AGREEMENT AND CRIME BOND FOR FY 2026/27

BACKGROUND:

The City utilizes the services of a broker to procure liability coverage. In 2024, staff completed a request for proposal process for these services. The City Council awarded a contract to Assured Partners (formerly Knapp Tedesco) for liability brokerage services for FY 2024/25. The agreement contained the option to renew for up to two additional one-year periods.

Assured Partners' proposal for FY 2026/27 (year three of the potential three-year agreement) is \$30,000. The adopted FY 2026/27 budget contains \$30,000 for liability insurance professional services.

Additionally, in FY 2025/26, Iowa Communities Assurance Pool (ICAP) stopped offering the crime bond as part of its coverage. In the past, ICAP has procured the bond through Travelers Insurance. Because ICAP no longer includes this in its agreement with the City, Assured Partners worked with Travelers to renew the bond. Travelers provided a quote of \$4,154, which is lower than the expiring coverage's cost of \$4,373. The cost of this bond was included in the budget for liability insurance and there is an adequate amount to cover the cost of the bond.

The bond quote is for a three-year policy which guarantees the cost to the City for the next two fiscal years (FY 2027/28 and FY 2028/29). Should the City decide to procure the crime bond through a different provider in FY 2027/28 or FY 2028/29, the Travelers policy may be cancelled by written notice. The adopted FY 2026/27 budget contains \$4,500 for the bond.

ALTERNATIVES:

1. Approve the liability brokerage agreement with Assured Partners in the amount of \$30,000 for the period of July 1, 2026, through June 30, 2027, and the purchase of the crime bond for \$4,154.
2. Direct staff to seek alternatives to both the Liability Brokerage agreement and the Crime bond.

CITY MANAGER'S RECOMMENDED ACTION:

Assured Partners has provided liability insurance brokerage services since 2018. It provides this service at a flat rate rather than taking a commission. By doing so, Assured Partners saves the City a considerable expense. The firm continues to provide excellent service to the City by working closely with the City's liability insurer and City staff to ensure that the City realizes the best renewal rates possible. Therefore, it is the

recommendation of the City Manager that the City Council adopt Alternative No. 1.

ATTACHMENT(S):

[2026 Assured Partners renewal.pdf](#)

[Crime Bond Quote.pdf](#)