

ITEM #:	<u>15</u>
DATE:	<u>01-09-24</u>
DEPT:	<u>ELEC</u>

COUNCIL ACTION FORM

SUBJECT: **AWARD OF CONTRACT FOR HVAC REPLACEMENT AT THE POWER PLANT**

BACKGROUND:

The Power Plant has two redundant air conditioning units that serve the older part of the control room, the break room, and the relay room. One of the cooling units has completely failed and the other is showing signs of failure. Critical electrical components are located in the rooms these units serve and it is important to keep these rooms adequately cooled.

On November 14, 2023, City Council approved plans and specifications and authorized a Notice to Bidders for HVAC Replacement at the Power Plant. On December 20, 2023, Purchasing received one bid, from Mechanical Comfort, of Ames, IA in the amount of \$269,740 (inclusive of sales tax). After reviewing the bid, staff has determined that it is acceptable.

Funding for this project has been carried over from the Building Modifications program in the FY 2022/23 Capital Improvements Plan (CIP). This program contains \$300,000 for HVAC replacement.

ALTERNATIVES:

1. Award a contract to Mechanical Comfort, Ames, IA, for HVAC Replacement at the Power Plant, in an amount of \$269,740.
2. Reject the bid and direct staff to rebid.

CITY MANAGER'S RECOMMENDED ACTION:

This work is necessary to keep Power Plant equipment functioning and has been budgeted in the CIP. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as stated above.