

ITEM #:	<u>25</u>
DATE:	<u>09-24-24</u>
DEPT:	<u>W&PC</u>

COUNCIL ACTION FORM

SUBJECT: **FINAL COMPLETION OF SWITCHGEAR ROUTINE MAINTENANCE SERVICES PROJECT AT BOTH THE WATER AND WPC PLANTS**

BACKGROUND:

On January 15, 2024, an Invitation to Bid was issued to acquire switchgear routine maintenance services at the Water Treatment Plant (WTP), Old High Service Pumping Station (Old HSPS), and the Water Pollution Control (WPC) Facility. The routine maintenance services included work on switchgear, breakers, panels, and other associated electrical connections and to evaluate the existing systems in accordance to updated NFPA 70B standards.

On February 27, the project was awarded to Tri-City Electric Company of Iowa in the amount of \$65,325. On April 9, Change Order #1 in the amount of \$15,4830 was approved by Council to include the installation of infrared screening ports at the WTP and provide a temporary on-site generator during the scheduled maintenance period, bringing the final contract amount to \$80,808. Carryover funds from FY 2023/24 include \$107,000 from the Water Fund and \$97,000 from the Sewer Fund.

All work under the contract was completed in accordance with the plans and specifications and the project is now ready for acceptance by City Council.

ALTERNATIVES:

1. Accept final completion of the work by Tri-City Electric Company in the final amount of \$80,808.
2. Do not take any action at this time and provide direction to staff on the actions needed to close out the project.

CITY MANAGER'S RECOMMENDED ACTION:

This important routine maintenance work has been completed in accordance with the project specifications, and the work is ready for acceptance by the City Council. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1 as described above.