

ITEM #: 27
 DATE: 06-23-26
 DEPT: PW

COUNCIL ACTION FORM

SUBJECT: 2026/27 CYRIDE ROUTE PAVEMENT IMPROVEMENTS - PROFESSIONAL SERVICES AGREEMENT

BACKGROUND:

The CyRide Route Pavement Improvements Program is an annual program for pavement improvements to streets that are or previously were used as CyRide bus routes. Some of these streets were not designed or built for continuous bus loading, so when the streets were designated as bus routes, accelerated deterioration of the street surfaces occurred. These pavement improvements will improve and restore street sections. **The project location is Lincoln Way from Hayward Avenue to Beach Avenue.**

Staff initiated a Request for Proposals (RFP) process for professional services for the design and development of plans and specifications for the project. Proposals for this work were received from 8 engineering firms on May 29, 2026. The proposals were evaluated on their qualifications according to the following criteria: Project Understanding, Project Approach, Design Team/Key Personnel, and Previous Experience.

The evaluation scores are follows:

Firm	Qualifications Score	Fee	Qualifications Rank
WHKS	267.5	\$272,000	1
Shive Hattery	262	\$547,000	2
HDR	250	\$335,090	3
Kirkham Michael	248.5	\$345,610	5
Kimley Horn	242.5	\$330,000	6
CDA	240	\$332,400	7
Stanley	239	\$480,000	8

After weighing the qualifications and estimated fees from these eight firms, staff has negotiated a contract with WHKS of Ames, Iowa. Staff believes WHKS's approach and understanding of the project, including the emphasis on collaboration, communication, and maintaining access with ISU and local businesses, best aligns with the project requirements. Staff is confident that a contract with WHKS will provide the best value for professional services considering the firms qualifications.

The scope of services for this project includes, but is not limited to, the following:

- Project management and administration, including meetings with Iowa State University staff, businesses, stakeholders, public engagement, and preparation of public

information videos.

- Surveying and easement acquisition services.
- Preliminary and final design.
- Permitting and utility coordination.
- Letting services and preconstruction support.

A summary of revenues and projected expenses for the project is shown below:

Funding Source	Revenues	Expenses
GO Bonds	\$3,800,000	
Water Utility Fund	\$ 850,000	
Sewer Utility Fund	\$ 100,000	
Stormwater Utility Fund	\$ 354,000	
Construction		\$4,534,000
Engineering (this Council action)		\$ 272,000
Administration		\$ 298,000
TOTAL	\$5,104,000	\$5,104,000

ALTERNATIVES:

1. Approve the professional services agreement with WHKS of Ames, Iowa, for the 2026/27 CyRide Route Pavement Improvements project, in an amount not-to-exceed \$272,000.
2. Direct staff to negotiate an engineering agreement with another consulting firm.

CITY MANAGER'S RECOMMENDED ACTION:

Based on staff's evaluation using the above criteria, WHKS will provide the best value to the city for professional services for the 2026/27 CyRide Route Pavement Improvements project. The construction work is scheduled to occur over two years: Phase 1 in 2027 and Phase 2 in 2028. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as noted above.

ATTACHMENT(S):

[Cyride Route.pdf](#)