

ITEM #: 16
DATE: 12-19-23
DEPT: _____

COUNCIL ACTION FORM

SUBJECT: **ACCEPTANCE OF ART CAPITAL GRANT PROJECT - THE OCTAGON
CENTER FOR THE ARTS**

BACKGROUND:

On March 8, 2022, the City Council approved a contract with The Octagon Center for the Arts for the Art Capital Grant Program. This program is open to individuals, non-profits, or businesses that propose projects that create, renovate, or improve a space for arts or artists (e.g., performance space, exhibition space, classrooms, demonstration space, studio space, etc.).

The contract with KHOI FM, in the amount of \$170,000, is to repurpose the underutilized space on the third floor of the Octagon Center for the Arts (427 Douglas Avenue). The space is being converted into facilities for 1) co-working, 2) smaller private studios, and 3) artist residency areas where artists work, connect, collaborate, exhibit, and grow their businesses. The finished space includes a kitchen, meeting spaces, and dedicated studios.

The Octagon Center for the Arts has substantially completed the construction of the new spaces in accordance with the scope of the grant and is now requesting payment and closeout of the grant. The required documentation of the completed improvements has been received, along with the required reimbursement request.

ALTERNATIVES:

1. Authorize final payment in the amount of \$65,230.55, and approve closeout of the Art Capital Grant with The Octagon Center for the Arts.
2. Refer this item back to staff for further information.

CITY MANAGER'S RECOMMENDED ACTION:

The Octagon Center for the Arts has made the improvements outlined in the Art Capital Grant contract, and all required documentation has been submitted. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative #1, as described above.

ATTACHMENT(S):

[Octagon Art Capital Grant Contract.pdf](#)