

ITEM #: 23
DATE: 01-14-25
DEPT: CYRIDE

COUNCIL ACTION FORM

SUBJECT: **CYRIDE ELECTRIC BUS SYSTEM UPGRADES PROJECT COMPLETION**

BACKGROUND:

The CyRide Electric Bus System Upgrades project (Bid No. 2022-096) was released on February 8, 2022. Plans and specifications called for installing a transformer pad for a new 480-volt transformer, new facility switchgear and its associated platform, a charger platform, and installation of purchased charging equipment. The project utilized a Section 5339 discretionary grant that CyRide was awarded for the purchase of battery electric buses and associated hardware.

Bids were due on March 9, 2022. Jaspering Electric Inc. of Ames, Iowa, submitted a bid for \$282,800 and was awarded the contract at the City Council meeting on April 12, 2022. Construction on the project started in May 2022 and was substantially completed on February 1, 2024. There was a single change order for the installation of a temporary power disconnect due to the long lead time for the new switchgear for a cost of \$3,243.

As of December 12, 2024, the project punch list is complete, the required project documentation is on file, and Jaspering Electric has met all of the contract conditions to the satisfaction of CyRide staff and the A&E firm. The table below outlines details of the final project costs.

Description	Amount
Jaspering Electric Inc. Original Contract Base Bid	\$282,800.00
Change Order No. 1 - Add temporary disconnect	\$3,243.00
Total Project Cost with Change Order	\$286,043.00
Payment Made to Date	\$271,740.85
Unpaid Balance - 5% Retainage	\$14,302.15

All but the remaining \$14,302.15 in retainage has been paid to date. Payment of retainage is the last step needed to complete this project.

The Transit Board approved acceptance of project completion and release of final retainage at its meeting on December 19, 2024.

ALTERNATIVES:

1. Accept final project completion and approve the release of retainage in the amount of \$14,302.15 to Jaspering Electric Inc. of Ames, Iowa, for the CyRide Electric Bus System Upgrades Project.
2. Reject final project completion and direct staff to proceed according to City Council priorities.

CITY MANAGER'S RECOMMENDED ACTION:

All documentation and punch list items are complete, and all conditions of the project contract have been finished to the satisfaction of CyRide staff and the A&E firm. Closeout of this project is

the last step needed to complete this important upgrade to the CyRide facility. Therefore, it is the recommendation of the City Manager that the City Council adopt Alternative No. 1, as described above.

ATTACHMENT(S):

[20023 - CyRide Electric Bus System Upgrades - Completion Letter.pdf](#)