



AMERICAN CANYON FIRE PROTECTION DISTRICT
BOARD AGENDA
SEPTEMBER 23, 2025

STAFF REPORT
CONSENT
ITEM NUMBER: 10.

TITLE

CSG Consultant Agreement Amendment.

RECOMMENDATION

Approve the CSG Consultants Amendment to Agreement for Fire Inspection and Plan Review Services.

CONTACT

Geoff Belyea, Fire Chief

BACKGROUND & ANALYSIS

The District entered into a Professional Services Agreement with CSG Consultants, Inc. ("CSG") in September 2019 for fire inspection, code enforcement, and plan review services. The agreement was previously amended in October 2022 to extend the term and adjust compensation. Due to continued development activity within the City of American Canyon and the ongoing need for plan review, fire inspection, and code enforcement services, the District requires additional contract support from CSG.

With the current agreement expiring in October 2025, extending the agreement through June 30, 2026, will allow the District to maintain service continuity and meet mandated fire inspection and plan review requirements. State-mandated inspections are expected to be fully current by October 2025. In addition, the District is preparing for code adoption, which will be presented to the Board at its October 2025 meeting.

FISCAL IMPACT

The proposed Amendment establishes a not-to-exceed amount of \$70,000 for the extension term. Sufficient appropriations are included in the current budget to cover this amendment.

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

[Resolution CSG Amendment](#)

[CSG Amendment Agreement Extension](#)