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## **TITLE**

Inflatable Play Equipment and Special Event Amenities Policy

## **RECOMMENDATION**

Adopt a Resolution to repeal and replace Resolution 2014-93 with the updated Inflatable Play Equipment and Special Event Amenities Policy.

## **CONTACT**

Alexandra Ikeda, Deputy City Manager

## **BACKGROUND & ANALYSIS**

This item is part of the Parks and Community Services (PCS) Commission's work plan to update Resolution 2014-93, Inflatable Play Equipment Policy (Attachment 2). The City has an extensive reservation process that includes both indoor and outdoor facility rentals, including reservable picnic areas at City parks where the use of inflatable play equipment is a popular add-on amenity.

The original policy, in its current condition, no longer aligns with the City's operational practices, risk management requirements, or industry standards, therefore requiring modernization. From 2019 through 2022, inflatable play equipment was not available as part of our facility rental process due to operational impacts and pandemic-era restrictions. During this time, vendors previously used by the City were no longer in business. In addition, staff learned through the City's Joint Powers Authority (JPA) that inflatable play equipment was no longer covered under the City's insurance, requiring additional research and coordination to restore this popular amenity in a safe and compliant manner for the community.

In 2023, staff worked with the JPA and the City Attorney to establish a compliant path forward that would allow inflatable play equipment under current risk management requirements. As a result, the City implemented an approved vendor program, and is currently working with two vendors to provide these services for our facility rental applicants. While these practices have been implemented operationally, Resolution 2014-93 has not been updated to reflect them.

## **POLICY CHANGES**

The PCS Commission reviewed and discussed the proposed updates on February 12 and March 12, 2026, and concurred with staff's recommendation to modernize the policy. Attachment 2 includes

the updated Inflatable Play Equipment and Special Event Amenities Policy which incorporates the following key revisions:

*Removal of Fees from the Policy*

Specific fee amounts have been removed. Vendor and permit fees are established through the City's adopted fee schedule, which is reviewed and updated annually.

*Facility Rental Rules and Regulations*

The policy clarifies that inflatable play equipment requires an approved permit and is not permitted on City property without City authorization. This requirement is consistent with the City's established Facility Rental Rules and Regulations as outlined in Exhibit A.

*Vendor Requirements*

The policy defines minimum vendor requirements, including required insurance coverage, a valid City business license, an executed City contract, and coordination with City staff to confirm event details.

*Policy and Contract Separation*

The updated policy separates general policy provisions from detailed vendor contract requirements. Vendor performance standards, safety requirements, inspection expectations, and liability provisions will be addressed through the executed agreement with the City of American Canyon.

The proposed updated policy aligns with the City's current operational practices, clarifies requirements for facility users and vendors, and ensures consistency with established risk management standards.

**COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

**FISCAL IMPACT**

Not Applicable

**ENVIRONMENTAL REVIEW**

None

**COMMUNICATION**

Level 0: No Further Public Communication Needed

This staff report serves as the formal communication on this item.

**ATTACHMENTS:**

[1. Resolution: Inflatable Play Equipment and Special Event Amenities Policy](#)

- 1a. Exhibit A - Facility Rental Rules and Regulations
2. RESOLUTION 2014-93 (to be replaced)