



TITLE

Notice of Completion for the Northampton and Silver Oak Park Restroom Projects (PR23-0500 & PR23-0700)

RECOMMENDATION

Adopt a Resolution accepting the contracted work as complete, authorizing the Public Works Director to file a Notice of Completion, and releasing Retention payment to Benchmark Civil Construction, Inc. in conjunction with the Northampton and Silver Oak Park Restroom Projects (PR23-0500 & PR23-0700).

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director
Ron Ranada, P.E., Senior Civil Engineer
David Miller, Capital Projects Coordinator

BACKGROUND & ANALYSIS

The Northampton and Silver Oak Park Restroom Projects consisted of the installation of two prefabricated public restroom buildings and associated site improvements, including demolition, grading, concrete flatwork, utility connections, asphalt restoration, landscaping, irrigation modifications, accessibility improvements, and all other appurtenant work necessary to complete the Projects.

On December 2, 2025, the City Council authorized the award of a construction contract to Benchmark Civil Construction, Inc. in the amount of \$257,032.00 for the Northampton and Silver Oak Park Restroom Projects (PR23-0500 & PR23-0700), and authorized the Public Works Director to approve and execute contract change orders in an aggregate amount not to exceed the Project Budget (Resolution No. 2025-93).

During construction, three Contract Change Orders were executed to address additional work associated with concrete improvements, utility work, reinforcing steel, and other site modifications necessary to complete the Projects. The final construction contract amount is \$279,305.50.

Benchmark Civil Construction, Inc. has completed all contracted work, including punch list items, to the satisfaction of the Public Works Director. Staff recommends that the City Council accept the

contracted work as complete, authorize the Public Works Director to file a Notice of Completion, and approve the release of retention payment to Benchmark Civil Construction, Inc.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Outdoors and Recreation: "Expand opportunities for use of outdoor recreation and an active and healthy lifestyle."

FISCAL IMPACT

The total construction contract amount, including Contract Change Order Nos. 1 through 3, is \$279,305.50.

Contract Item	Amount
Original Construction Contract	\$257,032.00
Change Order No. 1	\$13,537.50
Change Order No. 2	\$1,010.00
Change Order No. 3	\$7,726.00
Total Construction Contract	\$279,305.50

Acceptance of the Projects as complete authorizes the Public Works Director to file a Notice of Completion and begin the statutory retention release period in accordance with the Public Contract Code.

ENVIRONMENTAL REVIEW

15301 – The Projects are exempt from review under the California Environmental Quality Act ("CEQA") under the Class 1 exemption of Section 15301 of Title 14 of the California Code of Regulations and said exemption is not negated by any exception under Section 15300.2 of said Regulations.

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

- [1. Resolution NOC Northampton and Silver Oak Park Restroom Projects](#)
- [2. Notice of Completion](#)