



## **TITLE**

Work Plan Fiscal Year 2026/27

## **RECOMMENDATION**

Adopt a Minute Order approving the Open Space, Active Transportation, and Sustainability Commission Work Plan for Fiscal Year 2026/27.

## **CONTACT**

Jason B. Holley, City Manager

## **BACKGROUND & ANALYSIS**

The City Council formed the Open Space, Active Transportation, and Sustainability (OSATS) Commission in 2022 (Attachments 2 & 3).

Per these guidelines, the Commission serves in an advisory capacity to the City Council and staff. Each fiscal year, the Commission develops a Work Plan for the upcoming fiscal year. The Work Plan will list issues and projects to be addressed by the Commission and should be consistent with the Council's adopted goals and priorities pertaining to open space, active transportation, and sustainability. On May 6, 2026, the Commission, along with staff support, developed the draft Work Plan for Fiscal Year 2026/27 (Attachment 1).

For issues and projects that come up during the year that are out of the realm of the approved Work Plan and would require significant staff time or City funds, the Commission should determine if it is feasible to wait until the next year to address the issue or project. If the Commission determines that the issue or project should be addressed in the current year, a recommendation for modification of the Work Plan will need to be submitted to the Council for consideration. This recommendation for modification of the Work Plan will need to indicate which issues or projects will be postponed or eliminated to accommodate and add the new issue or project to the Work Plan.

## **Accomplishments From FY2025/26**

The Commission continued its work on the Parks and Recreation Master Plan update, which is scheduled for City Council adoption on June 16, 2026. The Commission also established courtesy

trail signage to promote safe and shared use of trails throughout our park system. Staff is currently developing the signage and preparing an outreach plan for implementation.

The Commission received a presentation from Public Works staff on the concept of Complete Streets and its application to the Capital Improvement Program (CIP) street projects. Additionally, the Napa Valley Transportation Authority (NVTA) gave a presentation on the combined Bicycle and Pedestrian Plan. This item is scheduled to return to the City Council on June 16, 2026 for adoption and approval of a General Plan Amendment incorporating the American Canyon Active Transportation Plan as an appendix to the Mobility Element. The City was also awarded the Bronze-level Bicycle Friendly Community Designation through 2029.

The following projects are in progress or have been completed: The Outdoor Education Project at Wetlands Edge Park was completed and included construction of an outdoor classroom, restroom facility, interpretive garden, and additional walking trails. A Rectangular Rapid Flashing Beacon (RRFB) crossing and traffic calming improvements on Melvin Road were completed. Additional completed projects include shade improvements at Northampton Park, and the recycled water line connection at the American Canyon Little League Complex. The new restroom facilities at Northampton Park and Silver Oak Park remain under construction. The Recycled Water Refill Station Project is currently in development, with planning and coordination efforts actively underway. Lastly, construction continues for the Green Island Road Reconstruction and Widening Project, including the installation of a Class I trail.

The Commission received presentations on the BCDC's Sea Level Rise Report related to SB 272 and the Regional Climate Action and Adaptation Plan (RCAAP). The Commission also reviewed the mapping of sustainability-related initiatives identified in the City's General Plan. In addition, the Commission promoted community engagement by highlighting Napa Climate Now through the City's website, social media platforms, and the City Manager's Update newsletter. These outreach efforts helped residents better understand their climate footprint and opportunities to support local sustainability goals.

**Work Plan initiatives on hold:**

- *Engage with American Canyon youth* - this initiative was not completed during the current work plan cycle and will be carried forward into the next fiscal year's work plan to allow for more focused outreach and collaboration opportunities with local youth.
- *Increase tree plantings and prepare a "Road Map to 2030"* - development of a residential tree planting program and the "Road Map to 2030" initiative were deferred to next fiscal year's work plan pending the onboarding of the City's new Sustainability Analyst.

**Looking Ahead**

The OSATS Commission, alongside the Parks and Community Services Commission, will work collaboratively to evaluate the need for an e-bike ordinance and assess potential policy considerations related to safety and enforcement. The Commissions will also explore trail and park

wayfinding opportunities that improve connectivity and support active transportation throughout American Canyon.

The Commission will continue advancing sustainability initiatives focused on climate action, community engagement, and environmental stewardship. Planned efforts include evaluating a reusable foodware ordinance recommended by Napa County. The Commission will also develop a residential tree planting program, similar to the City's Cash for Grass program, to encourage increased tree canopy throughout the community. The Commission will prepare a "Road Map to 2030" to engage American Canyon businesses and residents in achieving the City's sustainability goals and will engage with local youth on sustainability and climate action initiatives through the City's High School Citizens Academy program. Additional educational opportunities include presentations on Marin Clean Energy's Deep Green program and participation trends, Tree City USA designation requirements and benefits, and home energy savings. Community outreach efforts will focus on increasing residents' awareness of clean energy options and other sustainability initiatives.

The Commission will review the requirements of the Room to Roam Act (AB 1889) and evaluate its potential implications for City planning and policy. The Commission will also develop a project charter and evaluate the feasibility of a Class I trail along Paoli Loop to improve connectivity and expand active transportation opportunities.

And lastly, the Commission will provide input on design of open space, active transportation, and sustainability projects in the current Capital Improvement Program, and review future projects.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

The annual cost to convene the Commission on a monthly basis is approximately \$30,000. These costs are included in the FY2026/27 Budget - primarily through staffing allocations.

## **ENVIRONMENTAL REVIEW**

None

## **COMMUNICATION**

Level 0: No Further Public Communication Needed

This staff report serves as the formal communication on this item.

## **ATTACHMENTS:**

- [1. DRAFT Work Plan FY26-27](#)
- [2. Ordinance No. 2023-01: Chapter 2.30 to Municipal Code](#)
- [3. OSATS Resolution 2022-R112](#)