



TITLE

Two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN)

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to sign a two-year Intergovernmental Services Agreement with the Housing Authority of the City of Napa (HACN) for housing-related services for the City of American Canyon during Fiscal Year 2026/27 and 2027/28.

CONTACT

Brent Cooper, AICP, Community Development Director

BACKGROUND & ANALYSIS

The Housing Authority of the City of Napa (HACN) provides housing-related services for the City of American Canyon. Contracting these services with HACN provides a collaborative and cost-effective partnership.

The proposed two-year Intergovernmental Services Agreement would occur during Fiscal Year 2026/27 and 2027/28 at a Not to Exceed cost of \$230,300.

The agreement provides the City of American Canyon with HACN staff on a variety of Housing-related services. These services include: Grant application and administration for the First Time Homebuyer Down Payment Program, Owner-Occupied Rehabilitation Program, prepare quarterly and annual Program Income Reports and Performance Reports, conduct annual monitoring of affordable housing units; Section 8 Housing Unit monitoring; participate in the Napa County Continuum of Care; advise staff on development applications to maximize options for affordable housing.

A Resolution to approve is included as Attachment 1. The Agreement which includes the scope of services is included as Exhibit A to Attachment 1.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

The proposed contract costs for the 1st year are included in the Fiscal Year 2026-27 budget. The 2nd year costs will be included in the future Fiscal Year 2027-28 budget.

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1. [Resolution - Housing Authority](#)
[Exhibit A - American Canyon Housing Services Contract](#)