



TITLE

Regional Government Services Authority Agreement for Financial Services.

RECOMMENDATION

Adopt the attached Resolution approving a Professional Services Agreement with Regional Government Services Authority (RGS) for financial services in an amount not to exceed \$100,000 for the term of March 2026 through June 30, 2029, and authorize the Fire Chief to execute the agreement and any minor administrative amendments.

CONTACT

Cliff Campbell, Assistant Fire Chief

BACKGROUND & ANALYSIS

The American Canyon Fire Protection District utilizes professional consulting services to support long-term financial planning, budget development, forecasting, and specialized financial analysis.

The District has historically relied on a contracted financial consultant to assist with these services. The consultant who previously provided financial consulting support to the District has announced his retirement, creating the need to secure continued professional financial consulting services to ensure continuity in the District's financial planning and reporting functions.

In response, the District issued a Request for Proposals (RFP) for financial consulting services to identify a qualified firm with the expertise and capacity to support the District's operational and long-term financial planning needs.

Regional Government Services Authority (RGS) is a governmental joint powers authority that provides professional consulting services to public agencies throughout California. RGS offers experienced public-sector financial advisors who specialize in municipal finance, long-term forecasting, and organizational support tailored to the needs of local government agencies.

The proposed agreement will provide on-call financial consulting services to support the District's ongoing operational and strategic financial needs, including but not limited to:

- Multi-year financial forecasting and long-term financial planning
- Annual and mid-year budget development
- Property tax revenue forecasting
- Salary and benefit cost modeling
- Fee studies and cost recovery analysis
- Financial staff support and development

These services will assist the District in maintaining fiscal sustainability, enhancing financial transparency, and supporting informed decision-making by management and the Board of Directors.

The agreement establishes a not-to-exceed amount of \$100,000 over the term of the contract through June 30, 2029. Services will be provided on an as-needed basis and invoiced monthly based on actual hours worked.

FISCAL IMPACT

Funding for these services is included in the FY 2025–2026 adopted budget under professional services for financial consulting.

The agreement establishes a total not-to-exceed amount of \$100,000 over the term of the contract through June 30, 2029. Annual expenditures will be budgeted and appropriated through the District's annual budget process.

Services will be provided on an as-needed basis and invoiced monthly based on actual hours worked, and expenditures will not exceed the approved contract amount without further Board authorization

BOARD PRIORITY PROGRAMS AND PROJECTS

Public Safety: "Ensure American Canyon remains a safe community"

ENVIRONMENTAL REVIEW

None

ATTACHMENTS:

- [1. Resolution 2026-02](#)
- [2. RGS Financial Services Agreement](#)