



TITLE

Local Appointments List for Commission Terms Ending in 2026

RECOMMENDATION

Adopt by Minute Order the 2026 Local Appointments List of Commission Vacancies and authorize the recruitment and appointment process for terms expiring December 31, 2026.

CONTACT

Taresa Geilfuss, City Clerk

BACKGROUND & ANALYSIS

The City relies on its various commissions to provide advice and recommendations to the City Council on key policy areas. Commissioners serve as community representatives and help ensure that diverse perspectives inform the City's decision-making processes.

As of December 31, 2025, seven four-year commission terms and two Napa County commission appointments are scheduled to expire. Staff has compiled a final list of these vacancies, including the number of available positions and corresponding terms of service for each commission (Attachment 1).

Recruitment for these vacancies will begin in mid-2026. Unless otherwise directed, staff will follow the previously approved process for filling commission vacancies, outlined below:

1. Public Notification:

A notice of vacancies will be published in accordance with the Maddy Act (Government Code Section 54970), through the City's website, social media platforms, and local newspapers.

2. Application Period:

An application period will open, allowing interested individuals to submit applications online.

3. Review of Applications:

Depending on the number of applications received, the Council may choose to conduct a paper screening. In this scenario, the City Clerk will email application materials to each council member individually. After reviewing the applications, council members will provide the Clerk

with their top three candidates for further consideration. Applicants selected by two or more council members will be invited to interview.

4. Interviews and Appointment:

Interviews will be conducted at a public meeting, during which the City Council will deliberate and appoint new commissioners by majority vote. The Oaths of Office will be administered at the first commission meeting following the appointments.

5. Orientation and Onboarding:

Newly appointed commissioners will participate in an orientation to familiarize them with their roles, responsibilities, and expectations.

Staff recommends that the City Council adopt the final list of vacancies and approve the use of the recruitment and appointment process described above to ensure a timely, transparent, and consistent selection of commissioners.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

There is no significant fiscal impact associated with this action. Minimal costs for public notifications and staff time have been budgeted.

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 1: Minimal Communication

Recruitment announcements will be published through the City's website, social media platforms, and local newspapers.

ATTACHMENTS:

[1. Local Appointment List - Maddy Act - 2026 Vacancies](#)