



TITLE

Draft Inflatable Play Equipment Policy

RECOMMENDATION

Review and comment on the draft Inflatable Play Equipment Policy.

CONTACT

Alexandra Ikeda, Deputy City Manager

BACKGROUND & ANALYSIS

The Parks and Community Services (PCS) Commission met on February 12, 2026, to review and discuss updates to the Inflatable Play Equipment Policy (Attachment 1) as part of its Fiscal Year 2025/26 Work Plan. The Commission agreed with staff's recommendation that the policy requires modernization to align with current practices and risk management procedures.

Attachment 2 is the updated draft Inflatable Play Equipment Policy and incorporates the following revisions:

- **Removal of Fees from the Policy**

Specific fee amounts have been removed. Vendor and permit fees are established through the City's adopted fee schedule, which is reviewed and updated annually.

- **Facility Rental Rules and Regulations**

The policy clarifies that inflatable play equipment requires an approved permit and is not permitted on City property without City authorization.

- **Vendor Requirements**

The policy defines minimum vendor requirements, including required insurance coverage, a valid City business license, an executed City contract, and coordination with City staff to confirm event details.

- **Policy and Contract Separation**

The updated policy separates general policy provisions from detailed vendor contract requirements. Vendor performance standards, safety requirements, inspection expectations, and liability provisions will be addressed through the executed agreement.

Next Steps

Following Commission review, the updated Inflatable Play Equipment Policy will be presented to the City Council for final review and approval.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

Not Applicable

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 0: No Further Public Communication Needed

This staff report serves as the formal communication on this item.

ATTACHMENTS:

[RESOLUTION 2014-93](#)

[Inflatable Policy](#)