



## **TITLE**

Napa County Animal Shelter Contract

## **RECOMMENDATION**

Adopt a Resolution authorizing City Manager to enter into a Professional Services Agreement with Napa County for Animal Shelter Services through June 30, 2031.

## **CONTACT**

Juan Gomez, Assistant City Manager

## **BACKGROUND & ANALYSIS**

Napa County currently operates the Napa County Animal Shelter and Adoption Center. The Shelter provides for the sanitary and humane treatment and care of animals. On October 6, 2009, the City entered into Agreement No. 7298/2009-108 with Napa County establishing a direct allocation funding mechanism whereby the City and other jurisdictions (Napa, Napa County, and Yountville) pay for costs associated with accepting and providing care, shelter, and other services for those animals brought to the Animal Shelter.

In July 2019, the City and County terminated Agreement No. 7298/2009-108 and redefined the terms and conditions of services under a new Agreement No. 200021B/2091-97 (Attachment 1). The 2019 Agreement had a three year term (July 1, 2019 until June 30, 2022) and provided for automatic renewal for an additional three-year term (July 1, 2022 - June 30, 2025). A one-year extension was entered into in June 2025, extending the term to June 30, 2026.

The Agreement provides for Organizational Controls whereby annual meetings are held for the purposes of establishing priorities, allocating fiscal, human and other resources, and analyzing critical elements of the Animal Shelter operations for the subsequent fiscal year. Representatives from the City will also participate in quarterly meetings to discuss any operational issues, working in a collaborative manner to resolve those issues.

### Alternative

Currently, Napa County is the sole public provider for Animal Shelter Services in Napa County. An alternative to the recommended action is to terminate the Agreement pursuant to paragraphs eight (8) and nine (9). The City Council would then have to decide whether the City should take on this

responsibility or forgo providing these services altogether.

## **COUNCIL PRIORITY PROGRAMS AND PROJECTS**

Organizational Effectiveness: "Deliver exemplary government services."

## **FISCAL IMPACT**

The Total Cost in Year 1 of the contract is \$481,809 and is included in the upcoming proposed Fiscal Year 2026-27 General Fund Budget. Subsequent contract years will be included in future budgets, subject to City Council adoption.

## **ENVIRONMENTAL REVIEW**

The Recommended Action will result in the continued funding of an existing facility. No physical changes are envisioned as part of the new Agreement and as a result the Recommended Action is not a project as defined in Section 15378(b)(4) of the California Environmental Quality Act guidelines.

## **COMMUNICATION**

Level 0: No Further Public Communication Needed

## **ATTACHMENTS:**

- [1. Resolution - Animal Shelter](#)
- [2. American Cayon Animal Shelter Agreement](#)
- [3. Animal Shelter FY27 Budget Presentation](#)