



CITY COUNCIL AGENDA

JANUARY 20, 2026

STAFF REPORT

CONSENT

ITEM NUMBER: 5.

TITLE

Notice of Completion - City Hall Roof Replacement Project (CF23-0100)

RECOMMENDATION

Accept the Project as complete and authorize the Public Works Director to file a Notice of Completion in conjunction with the City Hall Roof Replacement Project (CF23-0100).

CONTACT

Erica Ahmann Smithies, P.E., Public Works Director/City Engineer

BACKGROUND & ANALYSIS

On June 17, 2025 the City Council authorized the award of a construction contract to Modern Method Roofing Co., Inc. for \$105,850 to repair and replace the roof at City Hall, located at 4381 Broadway. The reroofing project consisted of installing a Title 24 "Cool" Roof Single Ply Membrane Roof System.

During the course of construction Change Orders #1 & #2 were needed for additional materials and labor to repair the substrate due to dry rot. Work was completed, to the Public Works Directors satisfaction and the final construction cost was \$113,350.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Infrastructure: "Develop and maintain infrastructure resources to support sustainable growth."

FISCAL IMPACT

The City Hall Roof Replacement Project (CF23-0100) is included in the FY 25/26 budgeted capital improvement program for an amount of \$140,000. The total project cost, including construction contract, in-house staff and project support is estimated at \$114,343.26 which is \$24,805.74 below budget.

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1. Resolution - City Hall Roof Replacement
2. Notice of Completion - City Hall Roof Replacement