



TITLE

Community Grant Program Policy

RECOMMENDATION

Review and comment on the draft Community Grant Program Policy and make a final recommendation to City Council.

CONTACT

Alexandra Ikeda, Deputy City Manager

BACKGROUND & ANALYSIS

The Parks and Community Services Commission (PCS Commission) reviewed and commented on the the Community Grant Program Policy (Attachment 1) at its meeting on August 14, 2025.

On September 2, 2025, staff requested clarification and direction from the City Council on the Community Grant Program Policy update. Specific questions were asked regarding authority of award, funding amounts, program residency, definition of fund use, and grant period. The draft Community Grant Program Policy (Attachment 2) incorporates Council's feedback and direction to align with Council's priorities.

Next Steps

The PCS Commission is asked to review and comment on the draft Community Grant Program Policy, and make a final recommendation to the City Council.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

ENVIRONMENTAL REVIEW

15378(b) - The action is not a "Project" subject to the California Environmental Quality Act ("CEQA") because it does not qualify as a "Project" under Public Resources Code Sections 21065 and 21080 and in Section 15378(b) of Title 14 of the California Code of Regulations.

COMMUNICATION

Level 2: Targeted Communication

Information about the updated policy will be distributed to community groups directly. These groups will be invited to apply for the grant program once activated.

ATTACHMENTS:

1. [Community Grant Program Policy](#)
2. [Draft Community Grant Program Policy](#)