



TITLE

Authorized Signers for Bank Account with JPMorgan Chase Bank N.A.

RECOMMENDATION

Adopt a Resolution authorizing the City Manager, Assistant City Manager, and Finance Director to be authorized signers on the City's bank accounts at JPMorgan Chase Bank N.A.

CONTACT

Jemelyn Cruz, Finance Director

BACKGROUND & ANALYSIS

On March 17, 2026, the City Council awarded a contract for Banking Services to JPMorgan Chase Bank N.A. to provide the City of American Canyon with comprehensive day-to-day banking services. Historically, the City's banking relationship has been maintained with Westamerica Bank. As part of the transition to a new banking services provider, the City must establish new bank accounts with JPMorgan Chase Bank N.A. and formally designate authorized signers in accordance with the bank's requirements.

The City Manager, Assistant City Manager, and Finance Director are the officials responsible for overseeing the City's financial management, cash flow, and banking activities. Designating these positions as authorized signers aligns with established internal controls and ensures continuity of financial operations during this transition and in the event of future staff changes. This authorization is necessary to complete the transition from the City's previous banking provider and to ensure uninterrupted access to funds required for payroll, accounts payable, revenue deposits, and other essential financial transactions.

This resolution does not approve new expenditures or modify the terms of the banking services contract; rather, it is an administrative action required to implement the contract previously approved by the City Council.

COUNCIL PRIORITY PROGRAMS AND PROJECTS

Organizational Effectiveness: "Deliver exemplary government services."

FISCAL IMPACT

There is no direct fiscal impact to this action.

ENVIRONMENTAL REVIEW

None

COMMUNICATION

Level 0: No Further Public Communication Needed

ATTACHMENTS:

1. [Resolution - Authorized Signers JPMorgan Chase Bank](#)