



AMERICAN CANYON FIRE PROTECTION DISTRICT  
BOARD AGENDA  
OCTOBER 28, 2025

STAFF REPORT  
CONSENT  
**ITEM NUMBER: 6.**

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## **TITLE**

Policies and Procedures: Disposition of Valuables, Performance of Duties, Patient Refusal of Pre-Hospital Care Reports, Information Technology Use, Communications Operations, and Nepotism and Conflicting Relationships.

## **RECOMMENDATION**

Approve the proposed Policies and Procedures for the American Canyon Fire Protection District: Disposition of Valuables, Performance of Duties, Patient Refusal of Pre-Hospital Care Reports, Information Technology Use, Communications Operations, and Nepotism and Conflicting Relationships.

## **CONTACT**

Geoff Belyea, Fire Chief

## **BACKGROUND & ANALYSIS**

The American Canyon Fire Protection District (District) is committed to the continual improvement of having updated policies and procedures in place to ensure the safety and efficiency of our operations. Recognizing the prolonged period since the last update to our existing policies and procedures, the District has undertaken a strategic partnership with Lexipol, a renowned public safety solutions company specializing in policy management for agencies like ours.

The proposed policies have undergone thorough examination by our labor and legal teams, encompassing a diverse range of policies, including Disposition of Valuables, Performance of Duties, Patient Refusal of Pre-Hospital Care Reports, Information Technology Use, Communications Operations, and Nepotism and Conflicting Relationships.

Upon the approval of the Board of Directors, they will be integrated into the Lexipol database, providing a standardized framework for our operations.

The joint efforts between our workforce and the District emphasize our commitment to maintaining the highest standards. This proactive approach not only guarantees compliance of state and federal laws and legal decisions but also significantly mitigates the risk of legal entanglements.

**FISCAL IMPACT**

There is no fiscal impact.

**BOARD PRIORITY PROGRAMS AND PROJECTS**

Public Safety: "Ensure American Canyon remains a safe community"

**ENVIRONMENTAL REVIEW**

None

**ATTACHMENTS:**

1. [Resolution 2025-21 Policies and Procedures.pdf](#)
2. [Policy 324 Disposition of Valuables](#)
3. [Policy 325 Performance of Duties](#)
4. [Policy 502 Patient Refusal of Pre-Hospital Care](#)
5. [704 Information Technology Use](#)
6. [Policy 707 Communications Operations](#)
7. [1046 Nepotism and Conflicting Relationships](#)